

Recruitment Announcement

The County of Surry is accepting applications for the position of **Planner**. Work includes enforcing land use and zoning ordinances and performing related planning functions. Work involves assisting customers with land use and zoning regulations; analyzing data and drafting reports; researching records and enforcing planning ordinances and policies; and coordinating and maintaining development of land development standards. Work requires to discuss, explain, and interpret zoning regulations and permitted land uses with the public and land developers; Knowledge of the planning field, professional judgment and initiative, good communication skills, and the ability to demonstrate tact and courtesy are required in the performance of duties. Work is supervised by the Development Services Director and Senior Planner.

Requirements: Considerable knowledge and understanding of the principles and practices of community planning. Considerable knowledge of the technical ordinances, codes and regulations pertaining to land use planning and development including zoning and subdivision principles. Considerable knowledge of basic governmental and administrative frameworks involved in effective planning. Skill in the use of computers for drafting documents, issuing citations, compiling reports, developing presentation material, and storing and retrieving data. Ability to enforce ordinances with tact and firmness. Ability to use sound, effective professional judgement and to analyze information and apply codes and regulations in a fair and consistent manner. Ability to communicate effectively in oral and written forms and make effective presentations. Ability to analyze planning issues and recommend solutions. Ability to establish and maintain effective working relationships with County officials, employees, officials, developers, and the general public. Ability and stamina to attend sometimes lengthy, public, and or inter departmental meetings and speak at same.

Desirable Experience and Training: Bachelor's degree in planning or related field and considerable experience as a professional planner; or equivalent combination of education and experience.

Salary: Grade 67 \$40,895 - \$68,102

Applications will be taken at NC Works Career Center, 942 W. Pine Street, Mount Airy, NC (336-415-6120), by going online to the Surry County Human Resources job posting page, printing the application and e-mailing back to the indicated email, SCJobs@co.surry.nc.us or by contacting Surry County Human Resources at 336-401-8221. A complete list of duties and analysis of physical demands will be available upon request.

SURRY COUNTY IS A DRUG FREE WORKPLACE AND AN EEO EMPLOYER

Date Posted: Updated July 1, 2024

Closing Date: Open until filled